

AAEC Paradise Valley
Academic Advisement
Post-Secondary Planner
2018-2019



*AAEC Paradise Valley
3775 E Union Hills Dr.
Phoenix AZ 85050
602-569-1101*

AAEC Paradise Valley

Comprehensive Academic Advisement Program

Academic Advisement is an integral part of the total education process at AAEC Paradise Valley. Our mission is to provide all students the opportunity to become responsible adults by delivering a comprehensive competency-based guidance program that will contribute to their success in school and beyond.

Academic Advisement Curriculum

The AAEC Paradise Valley Academic Advisement Program is structured to promote and enhance student learning in the following domains:

- Academic development
- Career development
- Personal/social development

The curriculum is composed of organized objectives and is delivered by advisors in classrooms, small group settings, and individually. It is sequential in nature and is structured to meet the developmental needs of all students to ensure that every student is given an equal opportunity to participate fully in the educational process.

Program Benefits

For Students:

- Relates educational program to future success
- Facilitates career exploration and development
- Assists in acquiring knowledge of self (abilities, skills, and interests)
- Assures equitable access to educational opportunities

For Parents:

- Provides support for parents in advocating for their child's academic, career, and personal/social development
- Develops a system for their child's long-range planning and learning
- Increases opportunities for parent/school interaction

AAEC PV Administration

Jeremy Hendrix Principal

Jack Chang Assistant Principal

AAEC PV Support Team

Registrar Jean Peck

Executive Assistant Amy Grimstad

BECOMING A SUCCESSFUL STUDENT

BE HERE and ON TIME

Students are allowed 9 absences in each class each semester. These absences are the total of excused and unexcused. If a student goes over the 9 allowed absences he/she will lose credit in those classes. There is an appeal process so please check with the school if you have attendance concerns.

BE ORGANIZED

Materials
Use your Agenda
Daily to-do list
Weekly tasks
Long Term goals

BE ON TASK IN CLASS

Write down assignments
Take Notes
Do in-class work
Get help if needed
Ask questions – get answers

TURN WORK IN ON TIME

Missing or late work impacts
your grades

STUDYING PROCESS

Have a quiet place to study
Review each class assignment
Review in-class work
Do your homework assignments
Questions – seek answers
Get ready for the next day's class

TUTORING/ENRICHMENT

Utilize Teacher Office Hours

Free tutoring on-line at...
www.hippocampus.org
www.khanacademy.org
www.webmath.com/

ASK FOR HELP

Ask questions – in class – ask others - GET ANSWERS!
Go in for help – ask teachers for before/after school & lunch help. There's a BIG difference between **Homework and Studying...**
Homework is assigned - do it, and learn from it!
Studying should be done everyday!
Review and incorporate new knowledge daily!

Parent Vue : Get your log in information from the front office staff.

Learn to calculate your GPA:

	Unweighted	Weighted
A	4	5
B	3	4
C	2	3
D	1	2
F	0	0

1. Total your points.
2. Divide total points by the number of semester classes you have taken.

*Most college classes are on a weighted scale.

TAKE CHARGE OF YOUR EDUCATION!!

ACADEMIC REQUIREMENTS FOR HIGH SCHOOL GRADUATION

	Diploma
REQUIRED CORE CLASSES	
ENGLISH	4 credits
MATHEMATICS	4 credits
LAB SCIENCE	3 credits
GLOBAL STUDIES	1 credit
WORLD HISTORY	1 credit
U.S. HISTORY	1 credit
AMERICAN GOVERNMENT	.5 credit
ECONOMICS	.5 credit
REQUIRED CLASSES	
College and Career Readiness	1 credit
CPD 150	.5 credit
APPROVED FINE ARTS or CTE	1 credit
ELECTIVES	3.5 credits
SECOND LANGUAGE (2 yrs same language or 101 and 102 from college)	2 credits
MEET STATE TESTING REQUIREMENTS	x
TOTAL	22

All STUDENTS MUST MEET THE ACADEMIC REQUIREMENTS FOR THE AAEC PV DIPLOMA

which includes:

Civics Test

ECAP

30 Hours of Community Service per year

Maricopa Community Colleges (MCCCD)
2018-2019 Arizona General Education Curriculum (AGEC) – A, B, S

Description

The Maricopa County Community College District Arizona General Education Curriculum (MCCCD AGEC) is a 35-48 semester-credit general education certificate that fulfills lower-division general education requirements for students planning to transfer to any Arizona public community college or university. Generally, the MCCCD AGEC transfers as a block without loss of credit.

In most cases, all courses used to satisfy the MCCCD AGEC will apply to graduation requirements of the university major for which the AGEC was designed.

There are three types of AGECS in MCCCD. They are the AGEC-A, the AGEC-B, and the AGEC-S. As described below, these AGECS are also a component of most MCCCD Associate degrees and comparable degrees at other Arizona public community colleges. The AGEC-A is the general education block of the five different MCCCD Associate in Arts (AA) degrees, the AGEC-B is part of the two MCCCD Associate in Business (ABUS) degrees, and the AGEC-S defines the general education requirements in MCCCD Associate in Science (AS) degree.

As described in more detail below, all AGECS require designated Core courses in First Year Composition [FYC], Literacy and Critical Inquiry [L], Mathematical Studies [MA/CS] (Exception: The AGEC-S does not require CS.), Social-Behavioral Sciences [SB], Humanities, Design and Fine Arts [HU], and Natural Science [SQ/SG]. Students must satisfy two Awareness areas: Cultural Diversity in U.S. and either Global Awareness or Historical Awareness.

Purpose of the AGECS

AGECS were designed to articulate with different academic majors, and their particular requirements vary accordingly. In some majors students are allowed to choose from a broad list of courses to satisfy the AGEC requirements; for others the courses are more restricted or even specified. Additional information on academic majors at the Arizona public universities can be accessed via the following website: www.aztransfer.com

1. The **AGEC-A** is designed to satisfy requirements in many liberal arts majors as well as other majors that articulate with an Associate in Arts degree (e.g., social sciences, fine arts, humanities, elementary education). AGEC-A requires a minimum of college mathematics or college algebra to satisfy the Mathematics [MA] requirement.
2. The **AGEC-B** is designed to satisfy requirements in business majors that articulate with the Associate in Business. AGEC-B requires a minimum of brief calculus to satisfy the Mathematics [MA] requirement.
3. The **AGEC-S** is designed to satisfy requirements in majors with more prescriptive mathematics and mathematics-based science requirements such as many in the sciences, technology, engineering and mathematics. AGEC-S requires a minimum of the first course in a calculus sequence to satisfy the Mathematics [MA] requirement, and a minimum of eight credits of either university chemistry, university physics or general biology for majors to satisfy the Natural Sciences [SQ/SG] requirement. In addition, students must select six to eight additional credits of math and/or science appropriate to their major.

Academic Policies that Govern the AGEC-A, -B, -S

- Requires completion of 35-38 credit hours in courses numbered 100 and above and that a minimum of 12 of those credits be taken at one or any combination of the MCCCCD colleges.
- All courses applied to the AGEC must be completed with a grade of “C” or better.
- A single course can simultaneously count toward a Core Area and one or more Awareness Areas. For example, a course in world geography can be used to satisfy [SB] and [G] requirements. While multiple requirements can be met with a single course, the credits for that course are only counted one time toward the required minimum total for the AGEC. Except as detailed below for the AGEC-S, a single course cannot be used to satisfy more than one AGEC Core Area.
- The General Education Requirements for these certificates may be completed in as few as 35 credits provided that courses selected for the Awareness Areas can also be counted toward Core Areas.

Completion and Transfer

- Completion of the AGEC with a minimum grade point average of at least 2.0 on a 4.0 scale for Arizona residents and 2.50 for non-residents meets Arizona public university general admission requirements. It does not ensure admission to specific university majors or programs with selective admission processes and/or limited enrollment.
- Students planning to transfer to another college or university are urged to refer to university requirements and academic advisors from both institutions to be certain that all their selected coursework is applicable to the requirements of their intended transfer degree. For some majors, the statewide Common Course matrix, AZTransfer Pathway Guides and/or University Transfer Guides posted on the AZTransfer website can also provide some guidance. For appropriate course selection, students should consult with an academic advisor.

AGEC Requirements

The 35-38 semester credits required for each of the three AGECS follow. Descriptions and definitions of each requirement area follow. View specific course information via the following website: <https://asa.maricopa.edu/departments/center-for-curriculum-transfer-articulation> by clicking on the statewide AGEC link. The lists provided for AGEC-A, -B, -S, and AGEC Matrix identify the courses in alpha-order by prefix as well as the different Core Areas and/or Awareness Areas where each course will apply.

AGEC-A Requirements

(Note that for students pursuing majors in the Fine Arts (Art, Theatre, Dance) or Elementary Education the required courses for some of the Core and/or Awareness Areas are much more prescriptive. Students in these majors should consult corresponding specialized Associate in Arts degree requirements and/or an academic advisor for guidance in the selection of their general education course work to minimize loss of credits).

	Credits
A. Core Areas:	35
Some of these courses also have Awareness Areas designations and can be used to satisfy [C], [G] and/or [H] requirement(s) as well as their respective Core Area. (See AGECEC matrix for current course values.)	
1) First-Year Composition (FYC)	6
2) Literacy and Critical Inquiry [L]	3
3) Mathematical Applications [MA] Requires a course in college mathematics (MAT140, MAT141, MAT142) or college algebra (MAT150, MAT151, MAT152) or pre-calculus (MAT187) or any other mathematics course designated with the [MA] general education value and for which college algebra is a prerequisite.)	3-5
4) Computer/Statistics/Quantitative Applications [CS]	3
5) Humanities, Arts and Design [HU] Students are encouraged to choose courses from more than one discipline	6
6) Social-Behavioral Sciences [SB] Students are encouraged to choose courses from more than one discipline	6
7) Natural Sciences [SQ/SG] The lecture course(s) selected for Natural Sciences must include or be accompanied by the corresponding laboratory course for a total of 4 credits each. Credits for lecture and lab components may be combined or each may carry separate credit.	8
At least four (4) credits must be designated as SQ. Eight (8) credits of SG will not satisfy this requirement.	
B. Awareness Areas:	0-6
Some courses may be used to satisfy both a Core Area and one or more Awareness Area(s). (See AGECEC matrix for current course values.)	
1. 1. Cultural Diversity in the United States [C]	0-3
2. 2. Global Awareness [G] OR Historical Awareness [H]	0-3

AAEC PV
Testing Dates – 2018/2019

AZ MERIT End-of-Course Assessments (EOC) <i>Grades 9, 10, & 11 in English Language Arts and Mathematics at their grade level</i>	SPRING 2019 Computer-Based Testing Window April 1 to April 26
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AIMS SCIENCE <i>Grades 9 & 10</i> (Students in Biology)	Test Window March 25 to April 19
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SAT	
TEST DATE	March 6, 2019, 8:00am to 12:00
REGISTRATION TIMELINE	ALL Juniors
FEE PAID for registration (this orders you a test)	Tax Credit

PSAT/NMSQT - Practice SAT (University Entrance Test) for interested Sophomores	National Merit Scholarship Qualifying Test for interested Juniors
SOPHOMORES and JUNIORS	
TEST DATE	OCT 10 8:00 AM to 12:00
REGISTRATION TIMELINE	All Sophomores and Recommended Juniors to qualify for National Merit
FEE PAID for registration (this orders you a test)	Tax Credit

CAREER PLANNING

AAEC PV has access to a valuable career resource called the Arizona Career Information System (AzCIS). Academic Advising uses this information when we meet with 9th grade students and their parent/guardian to establish their Education Career Action Plan (ECAP) which is a 4 year plan mandated by the State of Arizona Department of Education. We encourage students to use this website all four years of high school and beyond to help explore and make decisions on future goals.

You can access this website by doing the following:

Go to www.azcis.intocareers.org

Once you are on the website, you may personalize your information and save all of your plans and information under “My ECAP”.

The recommended Career Planning Sequence is as follows:

- 9th grade “Getting Started” – Create a Portfolio
“Learn About Myself” – Career Cluster Inventory
“Learn About Work” – Career Clusters

- 10th grade “Learn About Work” – Occupations and Occupations Sort
“Learn About Schools” – Programs of Study

- 11th grade “Learn About Schools” – School Sort and Arizona Schools
“Learn About Employment” – Job Search

- 12th grade “Learn About Schools” – Paying for School, Arizona Scholarships,
and Financial Aid Sort
“Learn About Employment” – Job Success

The above is a sampling of what you can do on this website, feel free to explore the variety of links which will help make your college and career choices a reality. Each grade level will spend time on their ECAPS twice a year here at school. The full ECAP must be completed for high school graduation.

Calendar of Upcoming Activities and Deadlines

August				
Event	Freshman	Sophomore	Junior	Senior
Review your transcript to ensure you are on track for graduation		X	X	X
Check your My Maricopa to ensure you are enrolled in the correct college classes		X	X	X
Ensure you are enrolled in correct classes	X	X	X	X

SEPTEMBER				
Event	Freshman	Sophomore	Junior	Senior
Apply for admission to colleges/universities for priority action				X
Review Senior graduation status and transcript to ensure that you are on track for graduation; take steps to make up any deficiencies				X
Ask for letters of recommendation for scholarships (include an updated resume and brag sheet)				X
Obtain information about College and Military Rep visits			X	X
Register online for/take the SAT/ACT if needed for college admission				X
Participate in extracurricular activities – <u>do so throughout high school</u>	X	X	X	X
Volunteer for community organizations – <u>do so throughout high school</u>	X	X	X	X
Register for October PSAT in the front office Practice questions at www.collegeboard.org		X	X	

OCTOBER				
Event	Freshman	Sophomore	Junior	Senior
Go to FAFSA website, www.fafsa.gov , open Oct. 1st, submit your financial aid application				X
Register for/take the SAT/ACT, if university bound				X
Continue applying for scholarships				X
Apply for University admission, both in & out of state				X
Take PSAT/NMSQT Test		X	X	
Schedule a meeting with Admin to complete Spring Schedule		X	X	X
Return parent approved course selection sheet to the high school (pink sheet)	X	X	X	X
Develop 4 year plan (ECAP)	X			

NOVEMBER				
Event	Freshman	Sophomore	Junior	Senior
Register for/take the SAT/ACT, if university bound				X
Continue applying for scholarships				X

DECEMBER				
Event	Freshman	Sophomore	Junior	Senior
Register for/take the SAT/ACT, if university bound				X
Check your My Maricopa to ensure you are enrolled in the correct college classes	X	X	X	X
Continue applying for scholarships				X

JANUARY				
Event	Freshman	Sophomore	Junior	Senior
Continue applying for scholarships				X
Review Senior graduation status and transcript to ensure that you are on track for graduation; take steps to make up any deficiencies				X
Apply to Community Colleges if planning to attend				X
Register for/take SAT/ACT, if university bound			X	
Use PSAT interpretation scores to begin college search		X	X	

FEBRUARY				
Event	Freshman	Sophomore	Junior	Senior
Continue applying for scholarships				X
Complete university admission process including financial aid and housing				X
Accuplacer Testing Writing		X		
Register for SAT/ACT, if university bound			X	
Review ECAP course selections for upcoming year, with teacher recommendations, and get parent approval	X	X	X	

MARCH				
Event	Freshman	Sophomore	Junior	Senior
Continue applying for scholarships, give copy of scholarship award letters to Administrators				X
Meet with university reps to review acceptance and financial aid				X
Meet with Administrators to complete schedule for the following Fall	X	X	X	
Register for/take SAT/ACT, if university bound			X	
Visit/Tour colleges/universities during spring break			X	X
Return parent approved course selections for next school year	X	X	X	

APRIL

Event	Freshman	Sophomore	Junior	Senior
Choose university you will attend and pay enrollment deposit no later than May 1 st				X
Give copy of scholarship award letters to Administrators				X
Apply to community college for summer courses, if needed			X	X
Register for/take SAT/ACT, if university bound			X	
AZ Merit testing	X	X	X	
AIMS Science	X	X		

MAY

Event	Freshman	Sophomore	Junior	Senior
Attend Senior Awards night				X
Register for/take SAT/ACT, if university bound			X	
Attend Senior Meeting				X

SUMMER

Event	Freshman	Sophomore	Junior	Senior
Visit/ Tour college campuses			X	
Accuplacer Testing Reading			X	
Accuplacer Testing Math (After you have completed Algebra 3-4)			X	
Register for/take SAT/ACT, if university bound			X	

ARIZONA PUBLIC UNIVERSITIES & PARADISE VALLEY COMMUNITY COLLEGE

State Universities	Admission Requirements Apply before Halloween	Estimated Tuition/Fees
<p>Arizona State University ASU's main website: www.asu.edu</p> <p>Northern Arizona University NAU's main website: www.nau.edu</p> <p>University of Arizona Uof A's main website: www.arizona.edu</p>	<p>Admission may be granted with one deficiency in no more than two competency areas. Deficiencies cannot be in both math and laboratory science. Students must earn a minimum 2.0 in any subject area. Most competencies may also be met by test scores or college courses</p> <p>English - 4 years (composition/literature based) Math - 4 years - Algebra I, Geometry, Algebra II and one course requiring Algebra II as a prerequisite. Laboratory Science - 3 years total (1 year each from any of the following areas are accepted: Biology, Chemistry, Earth Science, Integrated Sciences, and Physics) Social Science - 2 years (including one year American History) Foreign Language - 2 years (same language) Fine Arts or Career and Technical Education - 1 year</p> <p>Applicants must also meet at least one of the following:</p> <ul style="list-style-type: none"> ● Top 25% in high school graduating class ● 3.0 GPA in competency courses (4.0 = A) ● ACT Composite Score: 22 ● SAT Reasoning Score: 1120 	<p>ASU: \$10,522 tuition/yr. Estimated cost for tuition, housing, books, & meal plan = \$28,491 per year</p> <p>NAU: \$10,038 tuition/yr. Estimated cost for tuition, housing, books, & meal plan = \$26,923 per year</p> <p>UofA: \$12,200 tuition/yr. Estimated cost for tuition, housing, books, meal, and travel = \$28,900 per year</p>
<p>Paradise Valley Community College www.paradisevalley.edu</p>	<p>Open door admission policy, graduates of an accredited high school or GED or 18 years old, or is a transfer student in good standing. Students are required to take placement exams. This includes Yavapai College and all other 19 Arizona State community colleges.</p>	<p>PVCC: \$2,064 tuition/yr. estimated .</p>
<p>Out-of-State Universities/Colleges</p> <p>Private Arizona Universities/Colleges</p>	<p>Out of state colleges have different requirements. Requirements will vary depending whether it is a public/private university/college and the state. For each out of state university you are interested in, go to their website (through the AZCIS career information system as well as through an internet search engine). You may also use the Common Application and apply for several of colleges all at once.</p> <p>For each private university you are interested in, go to their website.</p>	<p>Varies: Is dependent upon the university and the state it is located in.</p>

UNIVERSITY ENTRANCE TEST INFORMATION

ACT- Fee Plus Writing = \$62.50

(No writing) - \$46.00

Register on line at www.actstudent.org

TEST DATE:	Registration Deadline	Late Registration (+\$29.50 fee)
September 8, 2018	August 10, 2018	August 11 – 26, 2018
October 27, 2018	September 28, 2018	Sept. 29 – Oct 14, 2018
December 8, 2018	November 2, 2018	November 3 – 19, 2018
February 9, 2019	January 11, 2019	January 12 – 18, 2019
April 13, 2019	March 8, 2019	March 9 – 25, 2019
June 8, 2019	May 3, 2019	May 4 – 20, 2019
July 13, 2019	June 14, 2019	June 15 - 24, 2019

SAT- Fee with Essay = \$60.00

(No Essay) - \$46.00

Register on line at www.collegeboard.org

TEST DATE:	Registration Deadline	Late Registration (+\$29.00 fee)
August 25, 2018	July 27, 2018	August 15, 2018
October 6, 2018	September 7, 2018	September 26, 2018
November 3, 2018	October 5, 2018	October 24, 2018
December 1, 2018	November 2, 2018	November 20, 2018
March 6, 2019	No registration needed	ALL AAEC juniors will take
March 9, 2019	February 8, 2019	February 27, 2019
May 4, 2019	April 5, 2019	April 24, 2019
June 1, 2019	May 3, 2019	May 22, 2019

FEE WAIVERS

Students who demonstrate financial need are eligible to receive up to two fee waivers for the SAT Reasoning Test, and up to two waivers for the ACT test. Generally, students who qualify for free or reduced lunch qualify for these waivers. Students who receive test fee waivers are subsequently eligible for up to four Request for Waiver of College Application Fee forms.

FINANCING YOUR EDUCATION

College costs can be covered through scholarships, grants, and loans.

SCHOLARSHIPS - Awarded to students by Universities, Colleges, organizations, businesses and individuals.

Note deadlines carefully and **SEND YOUR APPLICATION TO THE RIGHT PLACE IN A TIMELY MANNER**: the application may need to be sent electronically; it may be a postmark deadline; or it may indicate the date in which it is to be received. You are responsible for meeting these deadlines.

Letters of recommendation

- Ask for at least three letters of recommendation early in your senior year: one from a core class teacher; a second one from a co-curricular teacher/club sponsor; and a third from a job manager, church official or your administrator.
- Request letters at least two weeks in advance.
- Give a copy of your resume and brag sheet to the persons you are asking for a recommendation.
-

Transcripts

Request your transcript through *the front office*. *You will need to know your GPA, your class rank and how to list your classes.*

GRANTS – Are typically awarded automatically through your future college once you have been admitted, and are based on financial need.

LOANS – A loan is money that you borrow from the federal government, and available strictly by filling out the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.gov; or from a private lender such as a bank at a specific interest rate, which varies from loan to loan.

There are two types of federal student loans:

- **Subsidized Loans** – Available to students with demonstrated financial need as determined by the information in the FAFSA. Interest does not start accruing until you are required to start paying the loan back, which is after you have graduated OR left the educational institution.
- **Unsubsidized Loans** – Available to all students, regardless of financial need. Students are responsible for all the interest, which begins to accrue immediately. You may receive both subsidized and unsubsidized loans at the same time. There is a limit to the amount you may borrow through the Stafford Loan Program.

Additional Resource: www.studentaid.ed.gov – Get ready for College or Career school, learn Federal Student Aid and how to apply using the FAFSA, and get information on repaying student loans.

FINANCIAL AID TIMELINE

- September - apply for a social security card if you don't have one for financial aid/college admission.
 - September – check out FAFSA4caster to see how Federal Student Aid can help you pay for college. Go to www.fafsa.gov home page – click on FAFSA4caster button on bottom right of page.
- October 1st is when you should start to complete your FAFSA.
- Male students must register with the Selective Service @ www.sss.gov in order to apply for federal/state aid.

MILITARY OPPORTUNITIES

Military Colleges/Academies

The United States Military academies offer a wonderful opportunity to receive a completely funded four-year college education. To apply, the first step is to obtain a nomination from a United States Senator or Representative (a.k.a. - Congressional Nomination). Interested students should begin a file with their state official in their junior year. Some of the academies require a pre-candidate questionnaire to be filed at the same time as you file with your Congressman or Senator.

The United States Military has four academies/colleges.

- **Naval Academy**
121 Blake Rd., Annapolis, MD 21402
www.usna.edu
- **Army Academy**
West Point, NY 10996
www.usma.gov
- **Air Force Academy**
U.S. Air Force Academy
Colorado Springs, CO
www.usafa.af.mil
- **Coast Guard Academy**
31 Mohegan Ave. Pkwy
New London, CT 06320
www.cga.edu

ASVAB

The armed Services Vocational Aptitude Battery is the qualifying exam for people wanting to enlist in any of the military branches. It is also combined with an “interest inventory” to help people choose careers in their specific area of skill and interest.

Military Enlistment from High School

Students are able to join the military directly from high school through the various military recruiting offices. The Army, National Guard, Marines, Navy, and Air Force visit our campus regularly so students can have the ability to speak with them. For further details about the requirements to enlist, please contact the individual military recruiter.

ROTC

ROTC or Reserve Officer Training Corps Programs is another opportunity for a student to receive scholarships for a college education and the possibility to serve in the military. For more information, ask the individual college you are interested in attending and find out if they have an ROTC program and how it works. For further assistance please go to www.military.com/rotc